FORWARDING PLD.COM EMAIL

Log into Zimbra. **https://login.pld.com**
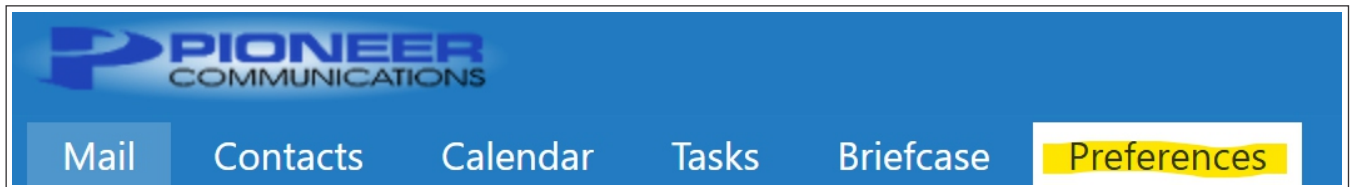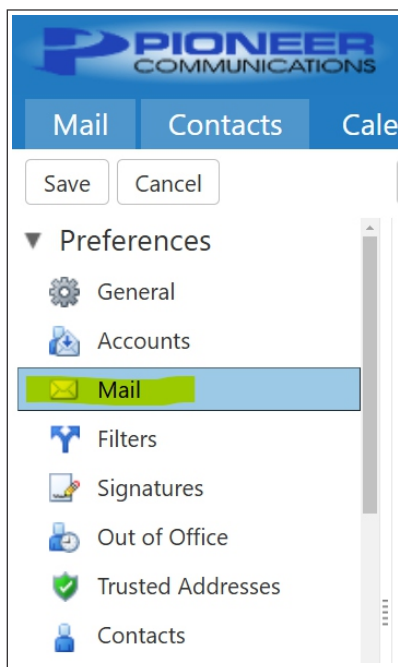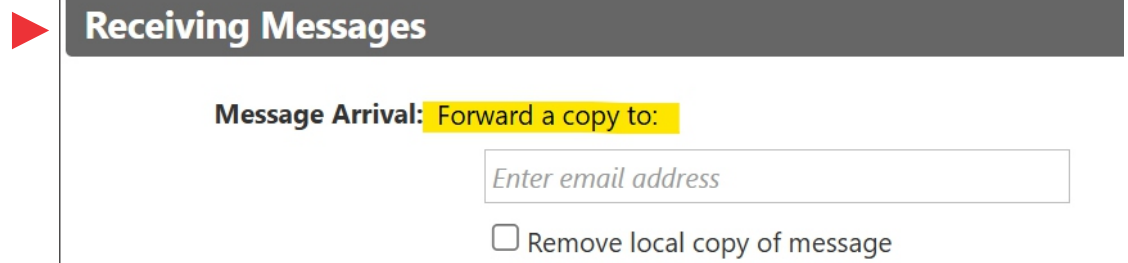
Go to the **Preferences** tab

Go to **Mail**

Under **Receiving Messages** type in email address, you would like your emails forwarded to.

You can also choose if you would like to **Remove the local copy of the message** from your mailbox or leave the copy in the inbox.